



Graduate Office  
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# MMath Co-op Credit

After completion of two work term at a suitable industrial placement, the student submits a Co-op Work Term Report to the supervisor(s) for approval. This form can then be submitted to the Graduate Coordinator after obtaining the supervisor's signature.

Name: \_\_\_\_\_ Thesis option  Coursework

Student ID: \_\_\_\_\_ Date: \_\_\_\_\_

Work Report: Approved  Not Approved

Your co-op work report should describe a topic that is relevant and that is not deemed confidential by your employer. It does not have to discuss original research or relate to a new technical discovery. As it related to this topic, discuss the underlying problem, your approach to solving the problem, and the progress you made in solving it. In addition, your report should relate your work term to your academic program.

Your work report must have an identifiable analytic component. A report that compares and evaluates several items or alternatives using various criteria is analytical. A report on a single topic can be analytic if it discusses advantages and disadvantages. The topic should be related to your employer, the line of work undertaken by the organization or business practices employed at their site.

A report is unacceptable if it only contains a narrative, if it is simply a users' guide or other documentation, or if you simply summarize your work term tasks. An analytic report contains constructive criticism and contains conclusions and recommendations. If you have difficulty identifying conclusions, then you likely have insufficient analytic content.

**Comments:**

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| Name                               | Signature | Date |
|------------------------------------|-----------|------|
| Academic Supervisor: (if required) |           |      |
| Co-supervisor (if required)        |           |      |

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|---|-------|
| <b>Approval signature</b> (to be signed if the result of the examination is pass) |       |
| Graduate Officer:   | Date: |

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| <b>Office Use</b>                                       |
| GSPA: Please credit student with the MMath Co-op Credit |