Graduate Payroll and Tax Forms
*** Deadline Information****

Grad students who will be paid by Human Resources, please go to the Human Resources website where you can print off the required payroll/tax forms.

The three forms required are available on-line at the following link:

https://uwaterloo.ca/human-resources/pay-administration/payroll-forms

For students who may have questions, please also review the tip sheets on this website on how to complete the TD1 forms

Students need to complete the:

**Federal TD1 Form**
**Ontario TD1 Form**
**Direct Deposit Form**

Students can drop the completed forms off in person at the General Services Complex, room 130, or Grad administrators can collect the forms and submit them to HR/Payroll via inter-office mail. The paperwork cutoff date is normally around the 15th of the first month of term, so please submit your forms well in advance of this date. Payroll cut-off dates can be found at the bottom of the following link:

https://uwaterloo.ca/human-resources/students/information-graduate-students

You may also find the following link helpful:

https://uwaterloo.ca/human-resources/students/payroll-and-benefits-signup