

CS846 Presentation Evaluation

Winter 2012

Presenter: _____

Date: _____

Evaluator: _____

The presenter will receive the bottom half of this sheet as feedback. Remember that providing constructive comments on how to improve the presentation counts as class participation.

Criteria for evaluation

Organization: talk includes an introduction, middle section, and conclusions; parts of the presentation follow from each other; topic(s) placed in the context of the course; problem and solution clearly identified; evaluation of the solution included; presentation is appropriately aimed at audience; key points of the presentation summarized at the end.

Quality of presentation materials: graphics help to understand concepts (not distracting); easy to focus on appropriate parts of presentation materials; text large enough to read; consistent presentation style.

Presentation ability: well rehearsed; speaks clearly, audibly, and not too fast; makes eye contact with the class; mannerisms suitable; finishes within allotted time; enthusiasm in voice; smooth speech.

Discussion: the talk stimulates interesting questions; the presenter poses interesting questions

Knowledge: presenter is familiar with the paper's content; able to answer questions about the material during discussion period.

Evaluation

Circle one number on each line: "1" is the lowest, "5" is the highest score.

| | Poor | Needs Work | Satisfactory | Very Good | Outstanding |
|------------------------|------|------------|--------------|-----------|-------------|
| Organization | 1 | 2 | 3 | 4 | 5 |
| Presentation Materials | 1 | 2 | 3 | 4 | 5 |
| Presentation Ability | 1 | 2 | 3 | 4 | 5 |
| Discussion | 1 | 2 | 3 | 4 | 5 |
| Knowledge | 1 | 2 | 3 | 4 | 5 |

Other comments