

Re: Teaching Assignment, CS251/F23

Mark Giesbrecht <mwg@uwaterloo.ca>

Mon 7/17/2023 4:17 PM

To: Richard Mann <mannr@uwaterloo.ca>

Cc: Raouf Boutaba <rboutaba@uwaterloo.ca>; Chelsey Heystee <cheystee@uwaterloo.ca>

Dear Professor Mann,

As indicated by Chelsey Heystee in her email to you on June 27:

Karen Parkinson has communicated that the University of Waterloo return to work and accommodation process dictates that the establishment of a return-to-work plan as well as any ongoing accommodations need to be established prior to the return to work of any employee.

When you return to work on July 25th, the update accommodation plan that was communicated to you on June 30 will be in place, as I indicated in my July 12 email to you:

Your updated Accommodation Plan and teaching assignment upon return will be as communicated on June 30; we can discuss further measures to better facilitate your return to full-time duties at our meeting.

This includes your teaching assignment of two sections of CS251 in Fall as specified there.

Failure to fully teach your assigned courses will be handled under the Memorandum of Agreement and the formal processes described therein.

Yours truly,

Mark Giesbrecht

Dr. Mark Giesbrecht

Dean, Faculty of Mathematics. Professor, David R. Cheriton School of Computer Science

University of Waterloo, Canada. Email: mwg@uwaterloo.ca URL: <https://cs.uwaterloo.ca/~mwg>

On Jul 15, 2023, at 6:45 PM, Richard Mann <mannr@uwaterloo.ca> wrote:

Jul 15 2023

Dear Professor Boutaba,
CC: Mark Giesbrecht (Dean)

I am writing to inform you that I will not be able to teach the courses (CS251/F23) assigned to me.

The Dean wrote me on Jun 30 informing me that I will be teaching this course, but I did not consent, in fact I pointed to my most recent Medical which has thus far not been included in my medical accommodations.

Meanwhile today I found that I am listed as instructor, without a message from you (the Chair) the person arranging course assignments.

I will be returning to work on July 25, 2023 and meeting with the Dean, Occupational Health (Karen Parkinson, RN) and my faculty representative sometime after this.

It is unfortunate that I will not be able to perform my duties, therefore I am letter you know as soon as possible so that another instructor may be found.

Sincerely,
Richard Mann